

## KENPIPE SACCO SOCIETY LTD.

#### PROCUREMENT DEPARTMENT

P.O. BOX 314-00507, NAIROBI, KENYA

TEL. 0710600999 OFF NANYUKI ROAD AT KENPIPE PLAZA-INDUSTRIAL AREA-NAIROBI Email: info@kenpipsaccocom Website: https://www.kenpipesacco.com

# PRE-QUALIFICATION TENDER DOCUMENT FOR THE SUPPLY, DELIVERY AND MAINTENANCE OF OFFICE FURNITURE, FITTINGS & OFFICE EQUIPEMENTS.

CATEGORY: SUPPLY OF GOODS
TENDER REF NO: A4 PRV
NO: 2026-2028

**BIDDING DOCUMENT AT NO CHARGE** 

#### **PROJECT DETAILS**

**PROJECT SITE**: KENPIPE Co-operative Savings and Credit Society Limited offices, off Nanyuki road – industrial area -Nairobi.

**PROJECT TASK**: Provision of SUPPLY, DELIVERY AND MAINTENANCE OF OFFICE FURNITURE, FITTINGS & OFFICE EQUIPEMENTS for the society.

#### **SPECIFIC PROJECT OBJECTIVES:**

To be able to supply, delivery and maintenance of office furniture, fittings & office equipment's within the required time without fail

**PROJECT SCOPE:** Kenpipe Sacco Offices at Kenpipe Plaza – industrial area

**PROJECT OUTPUT:** Clean office furniture and fittings

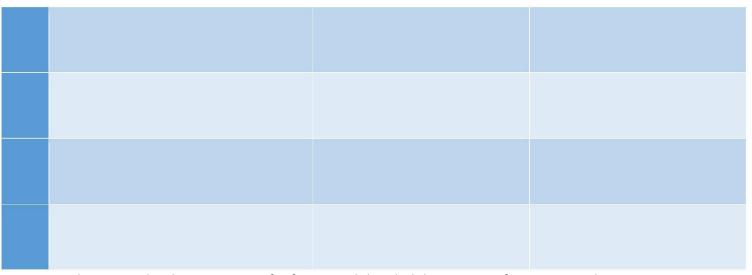
## PERSONAL DETAILS/PARTICULARS

•	1.	Name & Address:
:	2.	Registration/Incorporation No. [Attach copy]
:	3.	P.I.N No. [Attach copy]

4.	V.A.T No. [Attach copy]	
5.	Current Business License [Attach copy]	_
6.	Certificate of compliance [Attach copy]	
7.	Authorized dealer letter [Attach copy]	
DIREC	TORS AND SENIOR MANAGEMENT	
1.	Name, profession and academic qualification:	
	a	
	b	
	C	
	d	
	e	

## **RELEVANT EXPERIENCE**

As a minimum, bidding firm must have supplied, delivered and maintained office furniture, fittings & office equipment's for at least three (3) corporate clients in the last two (2) years



Please attach relevant copies of referees and detailed description of assignment done.

# PROJECT COST [See Scope]

Bidding firm should indicate likely cost **[V.A.T incl. Where applicable]** of providing office furniture for 2020-2022 in terms of its cost elements in the Kenpipe Sacco offices –industrial area according to the attached schedule of items:

No	Item	Description	Cost
1	Office table		
2	Office chair high back		
3	Office cabinet 4 drawer		
4	Computer table		
5	Coffee table		

## **PAYMENT TERMS**

Please indicate your preferred/standard payment terms and warranties (If any) for the contract sum in D (i) above.

Certified by:
iignature
Rubber stamp/company seal: